To input your student response data for analysis by the AACR AutoReporter Web App:

The screenshots use the Mac version of Excel but following the same process on a PC will work. The main difference is that the ribbons and menus are in slightly different places.

You will need to have your file formatted as in the following screenshot before uploading to the AACR AutoReporter WebApp. Individual students should be in the rows; columns should be text of the response to an individual question.

File format for upload. CSV or XLSX formats accepted:

Н	ome Insert	Draw Pag	ge Layout Formu	las Data	Review	View				
		Calibri (Body)	✓ 12 ✓ A	^ A* =	$\equiv \equiv$	87 v	ab C Wrap			
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	A	В	С	D		E	F			
1	Email	Weight Loss	Energy from Grape	Enzyme Bindi	ng					
2	tester07@simbio.c	om I am answeri	ng t Here is an answer	l like sugar - t	asty					
3	tester04@simbio.c	om My answer is	bet CO2 is very importan	tant Those mitochondria sure work		ork hard				
4	tester02@simbio.c	om This answer i	s re I like enzymes	Must breath oxygen - necessary						
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Uploading a response file to the AACR AutoReporter WebApp

 This is the initial page at the AACR AutoReporter site. You can find this by going to: <u>https://apps.beyondmultiplechoice.org/AutoReport/</u>. Then you will need to select the Question name from the drop down menu.

ACR AutoReport	Data Upload	Interactive Report	Downloads	
Input File Browse No file selected			Preview Data	Scoring Model
Use Holistic Example Use Analytic Example	e Data e Data			
Select Question Cell Type		•		
When was it administ	ered? (optional)			
N/A What was the studen	ts' incentive? (or	▼		
N/A		•		
Where was the quest	ion administered	I? (optional) ▼		
Date administered (o	ptional)			
Send report to				
Instructor Email Add	ress			

2. Click 'Browse' and select your saved, edited file. After the upload is complete, a small subset of responses will be visible in the preview data tab.

AACR AutoReport Data Upload Interactive Report Downloads									
Input File Browse CRE_Example_Output.xlsx	Preview Data Scoring Model 3 Rows Read								
Upload complete	Email	Weight Loss	Energy from Grape	Enzyme Binding					
First Row is Header	d6d9e575b6e428c62e74ed9dd92df790	I am answering this question	Here is an answer	l like sugar - tasty					
Student Identifier Column	c46749e88276768aa072db9d7b720017	My answer is better	CO2 is very important to sugar	Those mitochondria sure work hard					
1	48d85b02cc231688f3142338e4ee4f1c	This answer is really really good and	I like enzymes	Must breath oxygen - necessary					
Student Response Column									
2 •									
Send report to									
Instructor Email Address									
Please input a valid instructor email address									

- 3. Select '1' from the dropdown for <u>Student Identifier Column</u> to select Student Email as the identifier. This column will appear orange in the preview and emails will be replaced with unique identifiers.
- 4. Select '2' from the dropdown for <u>Student Response Column</u> to select the column that corresponds to the question you'd like to analyze. This column will appear green in the preview. Responses will remain visible.
- 5. Fill in any remaining (optional) information, as you'd like. This helps our research efforts!
- 6. In the <u>Send Report to</u> box, type your email address. After you enter your email, a <u>Make Report</u> button will appear. Click this button to submit your responses. A small window will appear in the corner indicating that the data is being processed. Please keep the browser window open until data processing is complete. You may minimize it.



7. After the report is run, you will receive an email from <a>aacr.report@outlook.com (Please do not respond to this email, it is not a monitored account). Clicking on the link in the email will bring you to a page containing the results of the report.